

# Health Board Meeting

Thu 30 September 2021, 10:00 - 13:00

Live Event, Microsoft Teams



## Agenda

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10:00 - 10:00

0 min

### 1. PRELIMINARY MATTERS

*Information*                  *Marcus Longley*

#### 1.1. Welcome & Introductions

*Information*                  *Marcus Longley*

#### 1.2. Apologies for Absence

*Information*                  *Marcus Longley*

#### 1.3. Declarations of Interest

*Information*                  *Marcus Longley*

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### 2. SHARED LISTENING & LEARNING

#### 2.1. Patient Story - Mental Health Services

Pinewood House recognised the importance of maintaining contact with friends and family during Covid restrictions and developed a creative writing group to meet these needs. Weekly handwritten notes and gifts were made and posted out.

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10:00 - 10:00

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### 3. CONSENT AGENDA

#### 3.1. For Approval

##### 3.1.1. Unconfirmed Minutes of the meeting held on 29 July 2021

*Decision*                  *Marcus Longley*

 3.1.1a Unconfirmed Minutes Health Board Meeting 29 July 2021 UHB 30 September 2021.pdf (16 pages)

 3.1.1b Unconfirmed Minutes Health Board Meeting 29 July 2021 Welsh UHB 30 September 2021.pdf (16 pages)

##### 3.1.2.

## **Unconfirmed Minutes from the In Committee meeting held on 29 July 2021**

*Decision Marcus Longley*

- 📄 3.1.2a Unconfirmed IC mins 29.7.21 UHB 30 September 2021.pdf (3 pages)
- 📄 3.1.2b Unconfirmed IC mins 29.7.21 (Welsh) UHB 30 September 2021.pdf (3 pages)

### **3.1.3.**

## **Unconfirmed Minutes from the Annual General Meeting held on 29 July 2021**

*Decision Marcus Longley*

- 📄 3.1.3a Unconfirmed AGM Minutes 29.7.2021 UHB 30 September 2021.pdf (3 pages)
- 📄 3.1.3b Unconfirmed AGM Minutes 29.7.2021 (Welsh) UHB 30 September 2021.pdf (3 pages)

### **3.1.4.**

## **Chairs Report and Affixing of the Common Seal**

- 📄 3.1.4 Chair's Report UHB September 2021.pdf (6 pages)

### **3.1.5.**

## **Board Committee Annual Reports**

*Decision Georgina Galletly*

Audit & Risk Committee

- 📄 3.1.5a Board Committee Annual Reports UHB 29 July 2021.pdf (2 pages)
- 📄 3.1.5b Appendix 1 Audit Committee Annual Report 2020 2021 ARC 17 August 2021.pdf (16 pages)

### **3.1.6.**

## **WHSSC Report - Commissioning Future New Services for Mid, South and West Wales**

*Decision Linda Prosser*

- 📄 3.1.6a WHSSC Commissioning of Additional Services UHB 30 September 2021.pdf (5 pages)
- 📄 3.1.6b Appendix 1 Letter to Kate Eden - Hepto-Pancreato-Biliary Surgery (3) UHB 30 September 2021.pdf (2 pages)
- 📄 3.1.6c Appendix 2 Letter to Sian Lewis - Paediatric Orthopaedic Specialised Surgery (1) UHB 30 September 2021.pdf (1 pages)

### **3.1.7.**

## **Amendment to the Standing Orders**

*Decision Georgina Galletly*

- 📄 3.1.7a Amendment to Standing Orders UHB 30 September 2021.pdf (3 pages)
- 📄 3.1.7b Appendix 1 - GC01 Standing Orders - Schedule 5.1 - Stakeholder Reference Group Terms of Reference - Reviewed August 2021.pdf (7 pages)
- 📄 3.1.7c Appendix 2 - GC01 Standing Orders - Schedule 5.2 - Clinical Advisory Group Terms of Reference - Revision 3.8.2021.pdf (8 pages)
- 📄 3.1.7d Appendix 3 - GC01 Standing Orders - Schedule 4.1 - WHSSC SO's and SFI's.pdf (102 pages)

### **3.1.8.**

## **South East Wales Vascular Network Business Case**

*Decision Linda Prosser*

- 📄 3.1.8a SEW Vascular Network BC Public Board Sept v1 UHB 30 September 2021.pdf (9 pages)
- 📄 3.1.8b Appendix 1 SEWVN Programme Business Case V.07 UHB 30 September 2021.pdf (156 pages)

### **3.1.9.**

## **Pharmaceutical Needs Assessment**

*Decision Dom Hurford*

- 📄 3.1.9a CTM Board PNA Report UHB 30th September 2021.pdf (5 pages)
- 📄 3.1.9b Appendix 1 CTM PNA 2021\_ UHB 30 September 2021.pdf (323 pages)
- 📄 3.1.9c Appendix 2 - Consultation report CTMUHB PNA (3) UHB 30 September 2021.pdf (15 pages)

### 3.1.10.

#### WHSSC Standing Orders and Standing Financial Instructions

*Decision* *Jacqueline Evans*

3.1.10a WHSSC Audit Committee Governance and Accountability Report UHB 30 September 2021.pdf (6 pages)

3.1.10b Appendix 1 WHSSC Memorandum of Agreement 2021 together with Annex i-iv UHB 30 September 2021.pdf (67 pages)

### 3.1.11.

#### Scheme of Delegation Report

*Decision* *Sally May*

3.1.11a Scheme of Delegation Report UHB 30 September 2021.pdf (6 pages)

3.1.11b Appendix 1 - Request of SoD amendments August UHB 30 September 2021.pdf (1 pages)

## 3.2.

### For Noting

#### 3.2.1.

##### Action Log

*Information* *Marcus Longley*

3.2.1 Action Log UHB 30 September 2021.pdf (7 pages)

#### 3.2.2.

##### Board Committee and Advisory Group Highlight Reports

*Information* *Georgina Galletly*

3.2.2a Board Committee Highlight Reports UHB 30 September 2021.pdf (3 pages)

3.2.2b Appendix 1 CF Committee Highlight Report 11 August 2021 UHB 30 September 2021.pdf (2 pages)

3.2.2c Appendix 2 Audit & Risk Committee Highlight Report 17 August 2021 UHB 30 September 2021.pdf (4 pages)

3.2.2d Appendix 3 SRG Highlight Report UHB 30 September 2021.pdf (3 pages)

3.2.2e Appendix 4 Remuneration Cmt Highlight Rpt Aug 2021GG UHB 30 September 2021.pdf (2 pages)

#### 3.2.3.

##### Joint Committee Reports

*Information* *Georgina Galletly*

3.2.3a Joint Committee Reports UHB 30 September 2021.pdf (3 pages)

3.2.3b Appendix 1 SSPC Assurance Report 22 July 2021 UHB 30 September 2021.pdf (5 pages)

3.2.3c Appendix 2 Final Chair's EASC Summary from 7 Sept 2021 UHB 30 September 2021.pdf (3 pages)

3.2.3d Appendix 3 ConfirmedminutesEASC13July2021\_EASC\_7Sept\_2021 UHB 30 September 2021.pdf (12 pages)

3.2.3e Appendix 4 ConfirmedminutesEASC20July2021\_EASC\_7Sept\_2021 UHB 30 September 2021.pdf (5 pages)

3.2.3f Appendix 5 WHSSC JC Briefing v1.0 UHB 30 September 2021.pdf (6 pages)

#### 3.2.4.

##### Putting Things Right Annual Report

*Information* *Greg Dix*

3.2.4a PTR Cover Report UHB 30 September 2021.pdf (4 pages)

3.2.4b PTR Annual Report Final UHB 30 September 2021.pdf (13 pages)

#### 3.2.5.

##### Healthcare Standards Annual Report

*Information* *Greg Dix*

3.2.5a H&C Standards Annual Report July 2021 UHB 30 September 2021.pdf (5 pages)

3.2.5b HCS Audit Report 2020-21 FINAL v.1.2 UHB 30 September 2021.pdf (59 pages)

### 3.2.6. Infection, Prevention & Control Annual Report

*Information*                      *Greg Dix*

 3.2.6a IPC annual report 2020-21 UHB 30 September 2021.pdf (2 pages)

 3.2.6b Annual IPC Report 2020-21 FINAL UHB 30 September 2021.pdf (31 pages)

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## 4. MAIN AGENDA

### 4.1. Matters Arising not Contained within the Action Log

*Discussion*                      *Marcus Longley*


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## 5. GOVERNANCE

### 5.1. Chief Executives Report

*Discussion*                      *Paul Mears*

 5.1 CEO Update Report September 21 UHB 30 September 2021.pdf (4 pages)


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## 6. CREATING HEALTH

### 6.1. Population Health

*Discussion*                      *Kelechi Nnoaham*

 6.1 Population Health Report UHB 30 September 2021.pdf (10 pages)

### 6.2. Covid-19 Booster Vaccinations

*Discussion*                      *Kelechi Nnoaham*

 6.2 Covid-19 Vaccination Campaign Update UHB 30 September 2021.pdf (17 pages)

### 6.3. Future Plans of the Regional Partnerships Board and Public Services Board - to follow

*Discussion*                      *Linda Prosser*

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## 7. IMPROVING CARE

### 7.1.

## Quality Report

*Discussion*                      *Greg Dix and Dom Hurford*

 7.1 Quality Concerns Board Meeting 30th Sept 2021.pdf (9 pages)

### 7.1.1.

#### Quality & Safety Committee Highlight Report

*Discussion*                      *Jayne Sadgrove*

 7.1.1 Quality Safety Committee Highlight Report UHB 30 September 2021.pdf (4 pages)

### 7.2.

#### Performance Dashboard

*Discussion*                      *Kelechi Nnoaham*


 7.2a Integrated Performance Dashboard UHB 30 September 2021.pdf (33 pages)

 7.2b Appendix 1 Improving Performance Mgt Reporting 1 UHB 30 September 2021.pdf (3 pages)

### 7.3.

#### Stroke Services - Position Statement

*Discussion*                      *Fiona Jenkins*

 7.3 Stroke Position Statement UHB 30 September 2021.pdf (12 pages)

### 7.4.

#### Organisational Risk Register

*Discussion*                      *Georgina Galletly*

 7.4a Organisational Risk Register MB July 2021 to HB- Cover Paper.pdf (5 pages)

 7.4b Appendix 1 - Org RR - July 2021 - Current Master Organisational RR - Version 2 21.7.2021.pdf (14 pages)

 7.4c Appendix 2 - Org RR - Targeted Intervention Risk Management Milestones v10 24.8.2021.pdf (4 pages)


### 7.5.

#### Three Yearly Welsh Government Nurse Staffing (Wales) Act Report

*Discussion*                      *Greg Dix*

 7.5a Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (6 pages)

 7.5b Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (16 pages)

 7.5bi Appendix 1 three year nursing staffing update UHB 30 September 2021.pdf (2 pages)

 7.5bii Appendix 2 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (5 pages)

 7.5biii Appendix 3 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (4 pages)

 7.5biv Appendix 4 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (2 pages)

 7.5bv Appendix 5 Three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (3 pages)

 7.5bvi Appendix 6 three Yearly WG Nurse Staffing Update UHB 30 September 2021.pdf (3 pages)

### 7.5.1.

#### The Nurse staff Levels (Wales) Act extension to 2nd duty of the Act – Paediatric Inpatient following calculation in August 2021

*Discussion*                      *Greg Dix*

 7.5.1a Paediatrics Nurse Staffing UHB 30 September 2021.pdf (12 pages)

 7.5.1b Paediatrics Nurse Staffing UHB 30 September 2021.pdf (1 pages)

### 7.6.

#### Neonatal & Maternity Improvement Programme


*Discussion*                      *Greg Dix and Dom Hurford*

 7.6.0b Maternity Neonatologies QandS Programme Highlight Report Aug 21 UHB 30 Sept 2021.pdf (5 pages)

### 7.6.1.

#### Neonatal Services Escalation


*Discussion*      *Sallie Davies*

 7.6.1 CTM - Neonatal Escalation Management Plan UHB 30 September 2021.pdf (5 pages)

### 7.7.

#### Strategy Development - Progress Report


*Discussion*      *Linda Prosser*

 7.7 Strategy Development - Progress Report 30 September 2021.pdf (4 pages)

### 7.8.

#### Continuous Improvement Self-Assessment Process in response to Targeted Intervention

*Decision*      *Richard Morgan-Evans*

 7.8 TI Update Board Report UHB 30 September 2021.pdf (5 pages)

### 7.9.

#### Clinical Advisory Group Highlight Report August 2021

*Discussion*      *Anna Lewis*

 7.9 CAG report August 21 UHB 30 September 2021 v2.pdf (2 pages)

### 7.10.

#### Mental Health Act Monitoring Committee Highlight Report

*Discussion*      *Jayne Sadgrove*

 7.10 MHAMC Highlight Report 04.08.21 UHB 30 September 2021.pdf (3 pages)

### 7.11.

#### LINC Business Case - Verbal Update

*Information*      *Linda Prosser*

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## 8.


### INSPIRING PEOPLE

#### 8.1.

##### CTM - Becoming An Engaging Organisation

*Discussion*      *Lee Leyshon*

 8.1 CTM - Becoming An Engaging Organisation UHB 30 September 2021 - V2.pdf (4 pages)

 8.1.1 - Appendix 1 CTM - Becoming an Engaging Organisation Planned Approach and Principles.pdf (12 pages)

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## 9.

### SUSTAINING OUR FUTURE

#### 9.1.

##### Month 5 Finance Update 2021/2022

*Discussion*      *Sally May*

### 9.1.1.

## Planning, Performance & Finance Committee Highlight Report

*Discussion*                      *mel jehu*

📄 9.1.1 PPFC 24 August 2021 Highlight Report UHB 30 September 2021.pdf (3 pages)

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## 10. ANY OTHER BUSINESS

*Discussion*                      *Marcus Longley*

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10:00 - 10:00  
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## 11. HOW DID WE DO IN THIS MEETING?

*Marcus Longley*

- Is there anything we should do more or less of?
  - Have we managed our time well and allowed open and balanced discussion?
  - Have we considered our values and acted in a way that supported embedding our values across CTM?
  - Have we maintained strategic focus?
  - Have we received sufficient assurance from a range of sources?
  - Has our discussion allowed us to better understand the risks that we are managing that may affect the achievement of our strategic goals?
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10:00 - 10:00  
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## 12. DATE AND TIME OF NEXT MEETING - THURSDAY 25 NOVEMBER 2021 AT 10 AM