

Appendix: Summary of Required Establishment

Health board/trust:	Name: Cwm Taf Morgannwg UHB	
Period reviewed:	Start Date: 6 th April 2020	End Date: 5 th April 2021
Number of wards where section 25B applies:	Medical: 17	Surgical: 11
	PCH – 2,7,9,10,11,12 PoWH- 4, 5, 6, 7, 8,11 RGH – 12,14,15,19.20	PCH – 5, 6, 8 PoWH- 18,19, 20, BC RGH – 2, 9,10,11

Prince Charles Hospital - Surgical Wards

Ward	Required Establishment at the start of the reporting period (as at April 6 th 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Required Establishment at the end of the reporting period (as of April 5 th 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made July 2020			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
	RN WTE	HCSW WTE		RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Ward 5	20.9	14.21	Yes	20.9	14.21	Yes	Yes	No		No	No	
Ward 6	20.9	14.21	Yes	20.9	14.21	Yes	Yes	No		No	No	
Ward 8	20.9	14.21	Yes	20.9	14.21	Yes	Yes	No		No	No	At the start of the report the ward was defined as medical ward, repurposed from Red to Amber pathway. On the 28/1/21 repurposed to T&O ward moved from ward 9

Princess of Wales Hospital – Surgical Ward

Ward	Required Establishment at the start of the reporting period (as at April 6 th 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Required Establishment at the end of the reporting period (as of April 5 th 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made July 2020			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
	RN WTE	HCSW WTE		RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Ward 10	20.07	13.62	Yes	NA	NA				Ward was repurposed to create additional Critical care capacity for COVID			
Ward 11	13.62	6.38	Yes	13.62	11.9	Yes	Yes	No	Repurposed/reduced capacity and therefore Staffing levels were temporary were reduced during COVID- ward moved to 7.	Yes	Yes	Repurposed COVID recovery and clean Respiratory AGP October 2020
Ward 18	20.07	13.62	Yes	20.07	13.62	Yes	Yes	No		No	No	Previous the ward and staff were on Ward 10 - Ward 18 was repurposed as T&O ward 23/9/2020
Ward 19				20.07	13.62	Yes	Yes	No	Ward 9 (T&O) and the staff were moved in 23/9/2020 Repurposed to make a Surgical ward and T&O	No	No	
Bridgend Clinic				11.9	2.72	Yes	Yes	No	Repurposed from a Private patient ward to a general Surgical / Gynae ward	No	No	

Royal Glamorgan Hospital – Surgical Wards

Ward	Required Establishment at the start of the reporting period (as at April 6 th 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Required Establishment at the end of the reporting period (as of April 5 th 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
	RN WTE	HCSW WTE		RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Ward 1	12.37	8.53	Yes	17.19	11.37	Yes	Yes	Yes	Ward increased its capacity to 28 beds to accept COVID admission. Ward closed for Refurbishments	No	No	Ward Reopened 23/11/20- repurposed to a COVID ward awaiting results
Ward 2	20.9	19.9	Yes	17.91	11.37	Yes	Yes	No	Ward was a mixed Surgical/medical ward	No	No	Ward repurposed to a COVID ward awaiting results 26/2/21
Ward 3	20.9	19.9	Yes	N/A	N/A	Yes	Yes	No	Ward repurposed to Acute Medical Unit- sits outside Section 25 B wards			
Ward 5	20.9	17.06	Yes	N/A	N/A	Yes	Yes	No	Ward closed 23/11/20			
Ward 6	NA	NA	NA	20.9	17.06	Yes	Yes	No	Ward was AMU (not in Section 25B) Ward 2 moved 20/11/20	No	No	Ward 6 was on ward 5 from 23/10/2020 until it was repurposed to COVID Red
Ward 7	20.9	19.9	Yes	N/A	N/A	Yes	Yes	No	Ward closed 25/4/20 and reopened for ITU use- sits outside section 25B wards			
Ward 8	20.9	19.9	Yes	20.9	19.9	Yes	Yes	Yes	Ward closed on 23/3/20 as part of COVOD repurposing plans	No	No	Ward has moved and been repurposed several times moved to Ward 2 in Oct 2020, ward closed on 23/11/20 and the ward was moved to Ward 6, then moved to Ward 8 10/1/21
Ward 9	15.21	8.53	Yes	20.9	14.2	Yes	Yes	No		Yes	Yes	Temporary increased Capacity during COVID October 2020
Ward 11				17.06	14.21	Yes	Yes	No	Ward 11 was previously maternity ward	Yes	Yes	Surgical planned elective