

Health Board Meeting

Thu 25 November 2021, 10:00 - 13:00

Virtually via Microsoft Teams

Agenda

10:00 - 10:10 **1. PRELIMINARY MATTERS**

10 min

Information *Emrys Elias*

1.1. Welcome & Introductions

Information *Emrys Elias*

1.2. Apologies for Absence

Information *Emrys Elias*

1.3. Declarations of Interest

Information *Emrys Elias*

10:10 - 10:20 **2. SHARED LISTENING AND LEARNING**

10 min

2.1. Patient Story

Discussion *Cheryl Davies*

The story relates to a staff members journey following him becoming unwell with Covid symptoms in October 2020 and his subsequent admission to hospital and the treatment received

10:20 - 10:25 **3. CONSENT AGENDA**

5 min

3.1. For approval



3.1.1. Unconfirmed Minutes of the Public Meeting meeting held on 30 September 2021

Decision *Emrys Elias*

-  3.1.1a Unconfirmed Minutes Health Board Meeting 30 September 2021 Final UHB 25 November 2021.pdf (15 pages)
-  3.1.1b Cofnodion heb eu cadarhau o Gyfarfod o'r Bwrdd Iechyd 30 Medi.pdf (15 pages)

3.1.2. Unconfirmed Minutes of the In Committee Meeting held on 30 September 2021

Decision *Emrys Elias*

-  3.1.2a Unconfirmed In Committee Board Minutes UHB 25 November 2021.pdf (3 pages)
-  3.1.2b Cofnodion o'r Cyfarfod Preifat heb eu cadarnau 30.9.21 Terfynol 11_cy-GB.pdf (3 pages)

3.1.3. Chairs Report and Affixing of the Common Seal

Decision *Emrys Elias*

-  3.1.3 Chair's Report UHB 25 November 2021.pdf (5 pages)

3.1.4. Clinical Audit Assurance Framework


Decision *Dom Hurford*

 3.1.4 CTMUHB Clinical Audit Assurance Framework Proposal UHB 25 November 2021.pdf (5 pages)

3.1.5. Model Standing Financial Instructions

Decision *Sally May*

 3.1.5a Model SFI report UHB 25 November 2021.pdf (4 pages)

 3.1.5b Appendix A Model SFIs - Table of Amendments UHB 25 November 2021.pdf (9 pages)


 3.1.5c Appendix B - LHB Model SFIs tracked UHB 25 November 2021.pdf (82 pages)

3.1.6. Amendment to Standing Orders - Schedule 4.2

Decision *Georgina Galletly*

 3.1.6a Amendment to Standing Orders.pdf (3 pages)

 3.1.6b Appendix 1- Amendment to Standing Orders - Schedule 3.1 - Audit and Risk Committee TOR.pdf (11 pages)

 3.1.6c Appendix 2 - Amendment to SOs - EASC SOS.pdf (53 pages)

3.1.7. Standards of Behaviour Framework Policy

Decision *Georgina Galletly*

 3.1.7a Amendment to the Standards of Behaviour Framework Policy.pdf (2 pages)

 3.1.7b Appendix 1 - Standards of Behaviour Policy - Draft Review 4.10.2021.pdf (26 pages)

3.1.8. Quarter 2 Annual Plan 2021-2022 Update

Decision *Linda Prosser*

 3.1.8 Annual Plan 2021-22 Quarter 2 update Board UHB 25 November 2021.pdf (7 pages)

3.2. For Noting

3.2.1. Action Log


Information *Emrys Elias*

 3.2.1 Action Log UHB 25 November 2021.pdf (4 pages)


3.2.2. Joint Committee Reports

Information *Georgina Galletly*

 3.2.2a Joint Committee Reports UHB 25 November 2021.pdf (3 pages)

 3.2.2b Appendix 1 SSPC Assurance Report 23 September 2021 UHB 25 November 2021.pdf (4 pages)

 3.2.2c Appendix 2 JC Briefing v1.0 UHB 25 November 2021.pdf (4 pages)


 3.2.2d Appendix 3 Confirmedminutes_EASC_7Sept2021.pdf (8 pages)

 3.2.2e Appendix 4 Chair's EASC Summary_9Nov2021.pdf (5 pages)

3.2.3. Safeguarding Annual Report

Information *Greg Dix*

 3.2.3a Safeguarding annual report QSC UHB 25 November 2021.pdf (4 pages)


 3.2.3b ANNEX 1 Safeguarding Public Protection Annual Report 2021 UHB 25 November 2021.pdf (36 pages)


 3.2.3c Annex B Safeguarding Board Annual Report 20-21 UHB 25 November 2021.pdf (40 pages)

3.2.4. Ombudsman Annual Letter 2020/2021

Information *Georgina Galletly*

 3.2.4a Ombudsman Annual Letter UHB 25 November 2021.pdf (3 pages)

 3.2.4b Ombudsman Annual Letter Cwm Taf Morgannwg UHB 25 November 2011.pdf (7 pages)

 3.2.4c Response to PSOW's Annual Letter 2020-21 UHB 25 November 2021.pdf (3 pages)

10:25 - 10:30 **4. MAIN AGENDA**
5 min

4.1. Matters Arising Not Contained within the Action Log

Discussion *Emrys Elias*

10:30 - 11:10 **5. GOVERNANCE**
40 min

5.1. Audit & Risk Committee Highlight Report

Discussion *Patsy Roseblade*

 5.1 Audit & Risk Committee Highlight Report 4 October 2021 UHB 25 November 2021.pdf (3 pages)

5.2. Hosted Bodies Audit & Risk Committee Highlight Report

Discussion *Patsy Roseblade*

 5.2 Hosted Bodies Audit & Risk Committee Highlight Report UHB 25 November 2021.pdf (2 pages)

5.3. Mental Health Act Monitoring Committee Highlight Report

Discussion *Jayne Sadgrove*

 5.3 MHAMC Highlight Report to Board 3.11.21 UHB 25 November 2021.pdf (3 pages)

5.4. Remuneration & Terms of Services Committee Highlight Report

Discussion *Emrys Elias*

 5.4 Remuneration Cmt Highlight Rpt UHB 25 November 2021.pdf (2 pages)

5.5. Chief Executives Report


Discussion *Paul Mears*

 5.5 CEO Update Report UHB 25 November 2021.pdf (5 pages)

5.6. Organisational Risk Register

Discussion *Georgina Galletly*


 5.6a Organisational Risk Register September 21 to HB 25.11.2021.pdf (7 pages)

 5.6b Appendix 1- Organisational Risk Register - September 2021 MB -HB 25.11.2021.pdf (17 pages)

 5.6c Appendix 2 - Targeted Intervention Risk Management Milestones v11 7.9.2021.pdf (4 pages)

5.7. Targeted Intervention and Special Measures Progress Report


Discussion *Richard Morgan-Evans*


 5.7 TI Update Board Report UHB 25 November 2021.pdf (4 pages)


5.8. The Nurse Staffing Levels (Wales) Act (2016) Update Report for Adult Acute following the bi annual calculation in June 2021

Discussion *Greg Dix*

 5.8a AWNSA Report UHB 25 November 2021.pdf (5 pages)

 5.8b Appendix A November Annual Presentation of the Nurse Staffing Levels to the Board (final) UHB 25 November 2021.pdf (10 pages)

 5.8c Appendix B Summary of Nurse Staffing Levels for §25B wards - Nov 2021 UHB 25 November 2021.pdf (7 pages)

 5.8d Appendix C Paeds - Nov 2021 UHB 25 November 2021.pdf (1 pages)

11:10 - 11:30
20 min

6. CREATING HEALTH

6.1. Population Health & Partnerships Committee Highlight Report

Discussion *Jayne Sadgrove*

 6.1 H'light Report PHP Cmt 6.10.21 UHB 25 November 2021.pdf (3 pages)


6.2. Stakeholder Reference Group Highlight Report

Discussion *Sharon Richards*

 6.2 SRG Highlight Report for October 2021 UHB 25 November 2021.pdf (2 pages)

6.3. Population Health

Discussion *Kelechi Nnoaham*

 6.3 Population Health Report UHB 25 November 2021.pdf (12 pages)

6.4. Covid-19 Booster Vaccinations Progress Report - Presentation

Discussion *Kelechi Nnoaham*

 6.4 CTM COVID Vaccination Summary 17 November 2021 UHB 25 November 2021.pdf (8 pages)

11:30 - 12:00
30 min

7. IMPROVING CARE


7.1. Quality & Safety Committee Highlight Report

Discussion *Jayne Sadgrove*

 7.1 Quality & Safety Committee Highlight 22 and 29 September 2021 UHB 22 November 2021.pdf (3 pages)

7.2. Clinical Advisory Group Highlight Report

Discussion *Anna Lewis*

 7.2 CAG report October 2021 UHB 25 November 2021.pdf (2 pages)

7.3. Quality Report - to include an update on the Prince Charles Hospital Improvement Programme

Discussion *Greg Dix, Dom Hurford, Gareth Robinson*

 7.3a Quality Patient Safety Dashboard UHB 25 November 2021.pdf (6 pages)

 7.3b Appendix 1 PCH Improvement Programme UHB 25 November 2021.pdf (10 pages)

7.4. Elective Care Recovery Programme

Discussion *Gareth Robinson*

 7.4 Elective Care Recovery Programme UHB 25 November 2021.pdf (8 pages)

7.5. Performance Dashboard

Discussion *Kelechi Nnoaham*

 7.5 IPR 2110 Final UHB 25 November 2021 (002).pdf (34 pages)

7.6. Maternity & Neonates Improvement Programme

Discussion *Greg Dix and Dom Hurford*

12:00 - 12:30
30 min

8. SUSTAINING OUR FUTURE

8.1. Planning, Performance & Finance Committee Highlight Report

Discussion *mel jehu*

8.1 PPFC 18.10.21 Highlight Rpt UHB 25 November 2021.pdf (3 pages)

8.2. Digital & Data Committee

Discussion *Ian Wells*

8.2 D&D committee Highlight Report 14 October 21 UHB 25 November 2021.pdf (3 pages)

8.3. Month 7 Finance Update 2021/2022

Discussion *Sally May*

8.3 M7 Finance Report - FINAL UHB 25 November 2021.pdf (33 pages)

8.4. Integrated Medium Term Plan - Development of the next 3 Year Plan

Discussion *Linda Prosser*

8.4 IMTP Development paper Board UHB 25 November 2021.pdf (5 pages)

8.5. Radiology Information Systems Programme - Verbal Update

Information *Linda Prosser*

12:30 - 12:45
15 min

9. INSPIRING PEOPLE

9.1. People & Culture Committee Highlight Report

Discussion *Dilys Jouvenat*

9.1 P&CC Highlight Report 13.10.21 UHB 25 November 2021.pdf (3 pages)

9.2. Local Partnerships Forum

Discussion *Hywel Daniel*

9.2 LPF Highlight Report UHB 25 November 2021.pdf (2 pages)

12:45 - 12:50
5 min

10. ANY OTHER BUSINESS

Discussion *Emrys Elias*

12:50 - 13:00
10 min

11. HOW DID WE DO IN THIS MEETING

Discussion *Emrys Elias*

- Is there anything we should do more or less of?
- Have we managed our time well and allowed open and balanced discussion?

- Have we considered our values and acted in a way that supported embedding our values across CTM?
- Have we maintained strategic focus?
- Have we received sufficient assurance from a range of sources?
- Has our discussion allowed us to better understand the risks that we are managing that may affect the achievement of our strategic goals?

13:00 - 13:00
0 min

**12. DATE AND TIME OF NEXT MEETING - THURSDAY 27 JANUARY 2022 AT
10.00AM**