



**University Health Board Report**

**COMMITTEE CHAIRS REPORT**

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**Purpose of the University Health Board Report**

The purpose of this report is to provide an update on the discussions in the meetings of the Board Committees. The Board is asked to approve a number of reports from Chairs of Committees as set out below.

**Governance**

**Link to Health Board Strategic Objective(s)**

The Board’s overarching role is to ensure its strategic objectives, and the related organisational objectives outlined within the 3 Year Integrated Medium Term Plan 2018-2021, are being progressed. Aligned with the ‘Quadruple Aim’ described within ‘A Healthier Wales’ (Welsh Government, June 2018) these objectives are:

- To **improve** quality, safety and patient experience
- To **protect** and **improve** population health
- To **ensure** that the services provided are accessible and sustainable into the future
- To **provide** strong governance and assurance
- To **ensure** good value based care and treatment for our patients in line with the resources made available to the Health Board.

This report focuses on all the above objectives, but specifically on **providing** strong governance and assurance.

**Supporting evidence**

- Summaries and or confirmed minutes from reporting Committees.

**Engagement – Who has been involved in this work?**

The attached reports and minutes demonstrate the extent of engagement in the work of the Committees of the Board.

University Health Board Resolution To:						
APPROVE	✓	ENDORSE		DISCUSS		NOTE
						✓
<b>Recommendation</b>	<p>Members of the University Health Board are asked to:</p> <ul style="list-style-type: none"> <li>• <b>NOTE</b> the contents of this report.</li> <li>• <b>APPROVE</b> the minutes of the Committee meetings.</li> <li>• <b>APPROVE</b> the Annual Report for the Finance, Performance &amp; Workforce Committee and the revised terms of reference.</li> <li>• <b>APPROVE</b> the revised terms of reference for the Stakeholder Reference Group.</li> <li>• <b>APPROVE</b> the revised Terms of Reference for the Quality, Safety &amp; Risk Committee.</li> </ul>					
<b>Summarise the Impact of the University Health Board Report</b>						
<b>Equality and diversity</b>	No impact					
<b>Legal implications</b>	It is essential that the Board enacts its Standing Orders which include receiving updates and approving minutes received from its Committees.					
<b>Population Health</b>	No impact					
<b>Quality, Safety &amp; Patient Experience</b>	Ensuring the Board discharges its business appropriately through its Committees and aligned with its Standing Orders, is a key requisite to ensuring the quality, safety & experience of patients receiving care.					
<b>Resources</b>	No impact.					
<b>Risks and Assurance</b>	Any governance and risk issues are managed via the Committee meetings and exception reports will be provided to the Board by the respective Chairs.					
<b>Health &amp; Care Standards</b>	<p>The 22 Health &amp; Care Standards for NHS Wales are mapped into the 7 Quality Themes:            Staying Healthy; Safe Care; Effective Care; Dignified Care;            Timely Care; Individual Care; Staff &amp; Resources.  <a href="http://www.wales.nhs.uk/sitesplus/documents/1064/24729_Health%20Standards%20Framework_2015_E1.pdf">http://www.wales.nhs.uk/sitesplus/documents/1064/24729_Health%20Standards%20Framework_2015_E1.pdf</a>            The work reported in this summary takes into account many of the related quality themes (as applicable)</p>					
<b>Workforce</b>	No impact					
<b>Freedom of information status</b>	Open					

## COMMITTEE CHAIRS REPORT

### 1. **SITUATION / PURPOSE OF REPORT**

The purpose of this report is to provide an update, including the minutes and Chair summaries, where appropriate on matters considered by the Board's Committees. The Board is asked to approve a number of summary reports from Chairs of Committees and / or endorse approved minutes as set out below.

### 2. **BACKGROUND / INTRODUCTION**

The Board will be aware that a number of Committees have been established under the Health Board Standing Orders and a number of Board level Champions have been designated for specific areas of work. Each Committee and Champion will present reports to the Board during the course of a year and this report sets out a number of reports that require endorsement and / or approval.

### 3. **ASSESSMENT / GOVERNANCE AND RISK ISSUES**

Any governance and risk issues are managed via the Committee meetings and exception reports will be provided to the Board by the respective Chairs.

## REPORTS FROM COMMITTEE CHAIRS

### **Finance, Performance & Workforce Committee**

The Board is asked to **receive** and **approve** the confirmed minutes of the meetings held on 18 April 2019, 23 May 2019 and 20 June 2019 which are included as **Appendix 1, 2 & 3**. A meeting of the Committee took place on 25 July 2019, a verbal summary of the key issues discussed will be provided at the meeting.

The Board is asked to **receive** and **approve** the Finance, Performance and Workforce Committee Annual Report 2018/2019 and the revised Terms of Reference which are attached as **Appendix 4 & 5**.

### **Audit Committee**

The Board is asked to **receive** and **approve** the confirmed minutes of the meetings held on 1 April 2019, 13 May 2019 and 30 May 2019 which are included as **Appendix 6, 7 and 8**. A meeting of the Committee took place on 15 July 2019, a summary of the key issues discussed is attached as **Appendix 9**.

### **Primary and Community Care Committee**

the Board is asked to **receive** and **approve** the confirmed minutes of the meeting held on 3 April 2019, which are included as **Appendix 10**. A meeting of the Committee took place on 24 July 2019, a verbal summary of the key issues discussed will be provided at the meeting.

### **Stakeholder Reference Group**

The Board is asked to **receive** and **note** the confirmed minutes of the 20 February 2019, which are included as **Appendix 11**. A meeting of the Group was held on 13 June 2019, a summary of the key issues discussed is attached as **Appendix 12**. The Board is asked to **receive** and **approve** the revised Terms of Reference for the Group which are included as **Appendix 13**.

### **Quality, Safety & Risk Committee**

The Board is asked to **receive** and **note** the confirmed minutes of the 6 June 2019, which are included as **Appendix 14**. A meeting of the Committee was held on 9 July 2019, a summary of the key issues discussed is attached as **Appendix 15**. The Board is also being asked to **receive** and **approve** the Terms of Reference for the Committee which are included as **Appendix 15.1**.

### **Joint Transition Board**

The Board is asked to **receive** and **note** the confirmed minutes of the meeting held on 23 April 2019, which are included as **Appendix 16**.

### **Welsh Health Specialised Services Committee**

The Board is asked to **receive** and **note** the Chairs Summary reports of the meetings held on 14 May 2019 and 28 June 2019, which are included as **Appendix 17** and **18**.

### **Emergency Ambulance Services Committee**

The Board is asked to **receive** and **note** the confirmed minutes of the meeting held on 26 March 2019 and 14 May 2019, which are included as **Appendix 19** and **20**. A meeting of the Committee took place on the 23 July 2019, a verbal summary of the key issues discussed will be provided at the meeting.

### **Shared Services Partnership Committee**

The Board is asked to **receive** and **note** the confirmed minutes of the meeting held on 23 May 2019 which are included as **Appendix 21**.

## **4. RECOMMENDATION**

Members of the University Health Board are asked to:

- **NOTE** the contents of this report;
- **APPROVE** the minutes of the Board committee meetings;
- **APPROVE** the Annual Report of the Finance, Performance & Workforce Committee and the revised terms of reference;
- **APPROVE** the revised terms of reference for the Stakeholder Reference Group.
- **APPROVE** the revised Terms of Reference for the Quality, Safety & Risk Committee.

<b>Freedom of information status</b>	Open
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