

**HEALTH BOARD MEETING – 31 JULY 2019**  
**ACTION LOG**

	<b>Minute Ref.</b>	<b>Date</b>	<b>Agreed Action</b>	<b>Lead Director</b>	<b>Timescale</b>	<b>Status as at July 2019</b>
1.	UHB/18/26	29/03/18	<b>Paediatrics, Neonatal &amp; Obstetric Service change</b> Further to a request from a Community Councillor that engagement on potential changes be brought forward, and that the Councillor had arranged a public meeting on Friday 13 April 2018, the Health Board continues to engage with the public.	Chief Executive / Chief Operating Officer	Monthly Updates until March 2019	<b>Ongoing</b>
2.	UHB/18/56	31/05/18	<b>Chief Executives Update – General Data Protection Regulation (GDPR)</b> – Update report on the impact to the Health Board following the introduction of the GDPR in May 2018 to be presented at a future Board meeting once sufficient information is available to benchmark data before and after the introduction of the GDPR.	Director of Corporate Services & Governance/ Board Secretary	April/May 2019	<b>In progress</b>  <b>On agenda</b>
3.	UHB/18/60	31/05/18	<b>Concerns (Complaints, Claims &amp; Patient Safety Incidents)</b> – Clarification to be sought from Welsh Government in relation to whether new guidance would be issued in relation to the Safer Storage of Medicines cabinets.	Director of Nursing, Midwifery & Patient Care	July 2018	<b>Ongoing</b> Update provided at the March meeting. Agreed that this would remain on the action log until completed

## Agenda Item 1.6

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4.	UHB/18/95	26/07/18	<p><b>Patient Experience Report</b> – Consideration to be given to the frequency of reporting following advice received from the Quality, Safety &amp; Risk Committee</p> <p>A “Patient Story” is received by the Quality, Safety &amp; Risk Committee at each meeting.</p> <p>A “Patient Experience” report is due to be received by the Board on a quarterly basis.</p>	Director of Nursing, Midwifery & Patient Care	July 2018 Nov 2018	<b>On agenda</b>
5.	HB/18/150	29/11/18	<p><b>Board Assurance Framework (BAF)</b> Arrangements to be made for the Board Assurance Framework (BAF) to be considered by the Integrated Governance Committee/Board Development session in early 2019.</p>	Director of Corporate Services & Governance / Board Secretary	April 2019	<b>Board Development Session in august on Risk Management</b>
6.	HB/19/021	30/01/19	<p><b>Patient Experience Report</b> To be strengthened by including information on key measures, timelines, lessons to be learnt and equality dimensions, such as sensory loss.</p>	Director of Nursing, Midwifery and Patient Care	March 2019	<b>Ongoing</b>  <b>On agenda</b>
7.	HB/19/029	30/01/19	<p><b>Board Development Session</b> An additional development session to be arranged for the Board to discuss the Bridgend Boundary Change</p>	Director of Corporate Services & Governance / Board Secretary	Late March or Early April	<b>To be confirmed</b>

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8.	<b>HB/19/044</b>	28/03/19	<b>Update on Maternity Services</b> Explanation and breakdown of the SUI cases to be circulated to Board members	Director of Nursing, Midwifery and Patient Care	May 2019	<b>In progress</b>
9.	<b>HB/19/045</b>	28/03/19	<b>Concerns (Complaints, Claims &amp; Patient Safety Incidents)</b> 2018 serious incidents data to be reviewed with and without pressure ulcers so that additional reassurance could be provide to Board on the data.	Director of Nursing, Midwifery and Patient Care	May 2019	<b>In progress</b>
10.	<b>HB/19/045</b>	28/03/19	<b>Concerns (Complaints, Claims &amp; Patient Safety Incidents)</b> Review to be undertaken of incidents reported to determine whether any incidents had been reported for the Merthyr Tydfil & Cynon areas.	Director of Nursing, Midwifery and Patient Care	May 2019	<b>In progress</b>
11.	<b>HB/19/048</b>	28/03/19	<b>Section 33 Partnership Agreement</b> Advice to be sought from Legal & Risk in relation to whether there were any associated risks with the agreement whilst it was being finalised. Update to be provided to April Board Development Session	Director of Primary, Community & Mental Health Services	April 2019	<b>On agenda</b>
12.	<b>HB/19/56</b>	30/04/19	<b>Maternity Oversight Improvement Panel</b> 'Soft' information and data gained from performance report triangulation to be brought back to the Board when arrangements agreed	Director of Nursing, Midwifery and Patient Care	July 2019	<b>To be confirmed</b>

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13.	<b>HB/19/65</b>	30/05/19	<p><b>Health Board enhanced escalation status</b> Special Measures in Maternity Services - update to be included in the report on Maternity Services at each Board meeting</p>	Director of Nursing, Midwifery and Patient Care	July	<p><b>Ongoing</b></p> <p><b>On agenda</b></p>
14.	<b>HB/19/69</b>	30/05/19	<p><b>Patient Experience Report</b> Proposal to roll out the real time feedback across to other wards to be provided</p> <p>Information on CAMHS to be provided to the Community Health Council</p>	Director of Nursing, Midwifery and Patient Care	July	<p><b>Ongoing</b></p> <p><b>To be confirmed</b></p>
15.	<b>HB/19/72</b>	30/05/19	<p><b>Workforce Metrics</b> Review of mandatory training for staff</p>	Director of Workforce and OD	TBC	<b>To be confirmed</b>
16.	<b>HB/19/75</b>	30/05/19	<p><b>Welsh Language</b> Examine whether possibilities are available to work with Local Authorities to deliver the Standards</p>	Director of Workforce and OD	TBC	<b>To be confirmed</b>