



**HEALTH BOARD MEETING – 30 MAY 2019  
ACTION LOG**

	<b>Minute Ref.</b>	<b>Date</b>	<b>Agreed Action</b>	<b>Lead Director</b>	<b>Timescale</b>	<b>Status as at May 2019</b>
1	UHB/18/26	29/03/18	<b>Bridgend Boundary Change</b> Mrs A Williams advised that Welsh Government had been made aware that this would require a significant amount of transition work. Mrs A Williams <b>AGREED</b> to keep members of the Board updated on related progress.	Chief Executive	Monthly Updates until April 2019	<b>Completed &amp; Ongoing</b> Boundary change successfully occurred on 1 April. Closure report on the agenda
2	UHB/18/26	29/03/18	<b>Paediatrics, Neonatal &amp; Obstetric Service change</b> Further to a request from a Community Councillor that engagement on potential changes be brought forward, and that the Councillor had arranged a public meeting on Friday 13 April 2018, the Health Board continues to engage with the public.	Chief Executive / Chief Operating Officer	Monthly Updates until March 2019	<b>ONGOING</b> An update is referenced in the Chief Executive's report.
3	UHB/18/56	31/05/18	<b>Chief Executives Update – General Data Protection Regulation (GDPR)</b> – Update report on the impact to the Health Board following the introduction of the GDPR in May 2018 to be presented at a future Board meeting once sufficient information is available to benchmark data before and after the introduction of the GDPR.	Director of Corporate Services & Governance/ Board Secretary	April/May 2019	<b>In progress</b> Update to be provided in July 2019

## Agenda Item 1.6

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4	UHB/18/60	31/05/18	<b>Concerns (Complaints, Claims &amp; Patient Safety Incidents)</b> – Clarification to be sought from Welsh Government in relation to whether new guidance would be issued in relation to the Safer Storage of Medicines cabinets.	Director of Nursing, Midwifery & Patient Care	July 2018	<b>Ongoing</b> Update provided at the March meeting. Agreed that this would remain on the action log and that a discussion on how to track progress would be held outside of the meeting between Mrs A Williams and Miss G Roberts
5	UHB/18/95	26/07/18	<b>Patient Experience Report</b> – Consideration to be given to the frequency of reporting following advice received from the Quality, Safety & Risk Committee  A “Patient Story” is received by the Quality, Safety & Risk Committee at each meeting.  A “Patient Experience” report is due to be received by the Board on a quarterly basis.	Director of Nursing, Midwifery & Patient Care	July 2018 Nov 2018	<b>On agenda</b>
6	HB/18/150	29/11/18	<b>Board Assurance Framework (BAF)</b> Arrangements to be made for the Board Assurance Framework (BAF) to be considered by the Integrated Governance Committee/Board Development session in early 2019.	Director of Corporate Services & Governance / Board Secretary	April 2019	<b>Board Development Session planned to include Risk Register</b>

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7	<b>HB/19/021</b>	30/01/19	<b>Patient Experience Report</b> To be strengthened by including information on key measures, timelines, lessons to be learnt and equality dimensions, such as sensory loss.	Director of Nursing, Midwifery and Patient Care	March 2019	<b>Ongoing</b> Revised report on the agenda
8	<b>HB/19/026</b>	30/01/19	<b>Continuing Healthcare Report</b> To be reviewed, updated and re circulated to the Board	Director of Nursing, Midwifery and Patient Care	March 2019	<b>Completed</b>
9	<b>HB/19/029</b>	30/01/19	<b>Board Development Session</b> An additional development session to be arranged for the Board to discuss the Bridgend Boundary Change	Director of Corporate Services & Governance / Board Secretary	Late March or Early April	<b>To be confirmed</b> Now June
10	<b>HB/19/044</b>	28/03/19	<b>Update on Maternity Services</b> Explanation and breakdown of the SUI cases to be circulated to Board members	Director of Nursing, Midwifery and Patient Care	May 2019	<b>In progress</b>
11	<b>HB/19/045</b>	28/03/19	<b>Concerns (Complaints, Claims &amp; Patient Safety Incidents)</b> 2018 serious incidents data to be reviewed with and without pressure ulcers so that additional reassurance could be provide to Board on the data.	Director of Nursing, Midwifery and Patient Care	May 2019	<b>In progress</b>

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12	<b>HB/19/045</b>	28/03/19	<b>Concerns (Complaints, Claims &amp; Patient Safety Incidents)</b> Review to be undertaken of incidents reported to determine whether any incidents had been reported for the Merthyr Tydfil & Cynon areas.	Director of Nursing, Midwifery and Patient Care	May 2019	<b>In progress</b>
13	<b>HB/19/048</b>	28/03/19	<b>Section 33's</b> Advice to be sought from Legal & Risk in relation to whether there were any associated risks with the agreement whilst it was being finalised. Update to be provided to April Board Development Session	Director of Primary, Community & Mental Health Services	April 2019	<b>In progress</b> (to be discussed at next Board development session – April session on Maternity Services)
14	<b>HB/19/056</b>	30/04/19	<b>Consultant Midwife's report</b> Detailed review of handling /governance failure to be undertaken and opportunity to comment on scope – agreed Chair's action to finalise before submission	Chair	May 2019	<b>Agenda item 2.1 Chair's Report</b>  <b>Completed</b>
			Independent Members suggested that it would be helpful if all the issues from the Consultant Midwife's report were mapped to the MIP	Director of Nursing, Midwifery and Patient Care	May 2019	<b>Agenda item 4.1</b>
15	<b>HB/19/56</b>	30/04/19	<b>Maternity Oversight Improvement Panel</b> 'Soft' information and data gained from performance report triangulation to be brought back to the Board when arrangements agreed	Director of Nursing, Midwifery and Patient Care	July 2019	<b>To be confirmed</b>